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Objective: Content Editor

Highlights of Qualifications

I'm a young professional with 2 years experiences in writing, looking for a Blockchain/Crypto Writer role

Language: Language Spoken

• Skills: Area of expertise (softwares skills, tech skills, edition skills etc..)

Work Experience

January 2019 - January 2020: Content Writer: Company Group. London UK

- Produced and edited the entire content of company Group
- Produced the Web and Print Content
- Inquisitive and quick to get to the heart of a product, translating even the most technical of features into solid customer benefits.
- Respecting charts with accuracy and sense of details.
- Strong team spirit, organizational skills and leadership.

Novembre 2013 - November 2015 : Restaurant Supervisor: Café - Seattle WA

- Responsible for supervision, hiring and scheduling for an open **kitchen** team of more than 25 employees.
- Overachieved the monthly target (average 130%) by creating "Take away deals" at the entrance of the 3 restaurants.
- Manage daily customer services, data entry and inputting invoices to ensure accuracy of accounts payable.
- Responsible for monthly inventory count, results oriented.
- Continuous telephone and email communication with suppliers and repair services.
- Attention in a superior customer and quality services, Details and satisfaction oriented

September 2012 - August 2013: Assistant Sales Manager: Retails - Paris FR

- Supervised the sales representative team, retail shop management.
- In charge of the team training and development.
- Ability to develop and maintain good relationship with costumers and team associates.
- Consistently achieved performance goals trough enthusiasm tenacity and initiative.
- Determined in work (Self-motivation as group motivation).

September 2009 - September 2011: Sales Representative BtoB: Wholesales Company Paris FR

- Face to face B-to-B Sales, Managed-incoming inquiries, new customer acquisition.
- Always overachieved the monthly target (average 150%).
- Provided a strict attention in products quality and quantity.
- Responsible for direct daily order to local suppliers, price and quantities negotiation.
- Focused on an outstanding customer service and an excellent products quality.

October 2009 - June 2012: Bachelor's degrees Graduated: Marketing and communication – New York

Volunteer Work

April - May 2014: Plan's Canada Volunteer: "Because I'm a girl Project" - Vancouver CA

Hobbies

Tennis, basketball, volley, run